

ALAMEDA COUNTY CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

CMA Board

meeting as a committee of the whole as the

ADMINISTRATION & LEGISLATION COMMITTEE

MEETING NOTICE

AC Transit
Director
Greg Harper

Alameda County
Supervisors
Nate Miley
Scott Haggerty

City of Alameda
Mayor
Beverly Johnson
Vice Chair

City of Albany
Councilmember
Farid Javandel

BART
Director
Thomas Blalock

City of Berkeley
Councilmember
Kris Worthington

City of Dublin
Mayor
Janet Lockhart

City of Emeryville
Vice-Mayor
Ruth Alkin

City of Fremont
Councilmember
Robert Wleckowski

City of Hayward
Councilmember
Olden Henson

City of Livermore
Mayor
Marshall Kamena

City of Newark
Councilmember
Luis Freitas

City of Oakland
Councilmember
Larry Reid

City of Piedmont
Councilmember
John Chiang

City of Pleasanton
Mayor
Jennifer Hosterman

City of San Leandro
Councilmember
Joyce R. Starosciak

City of Union City
Mayor
Mark Green
Chair

Executive Director
Dennis R. Fay

Monday, January 12, 2009; 11 a.m.
CMA Committee Meeting Room
1333 Broadway, Suite 220
Oakland, California 94612

Members:

Chair: Mayor Mark Green
Vice Chair: AC Transit Director Greg Harper
Supervisor Scott Haggerty
Councilmember John Chiang
Councilmember Farid Javandel
Mayor Marshall Kamena
Mayor Tim Sbranti
Supervisor Nate Miley
Councilmember Larry Reid
Councilmember Kriss Worthington

Staff Liaison: G. Richard Swanson
Secretary: Gladys V. Parmelee

AGENDA

Copies of Individual Agenda Items are Available on the CMA's Website:
<http://www.accma.ca.gov/pages/MtgAdminAndLegComm.aspx>

1.0 PLEDGE OF ALLEGIANCE

2.0 PUBLIC COMMENT

Members of the public may address the Committee during "Public Comment" on any item not on the agenda. Public comment on an agenda item will be heard when that item is before the Committee. Anyone wishing to comment should make his or her desire known to the Chair.

3.0 CONSENT CALENDAR

Approval

- 3.1 Minutes of November 10, 2008 Meeting* (page 1)
- 3.2 Quarterly Investment Report*(page 5)
- 3.3 Quarterly SBE, LBE and DBE Report* (page 7)

4.0 ADMINISTRATIVE MATTERS

- 4.1 FY 08/09 Quarterly Budget update* (page 11) **Discussion/Action**
- It is recommended that the Board approve the attached 2nd Quarter budget update for FY 2008/09. As noted in the staff memorandum, a total of three capital projects experienced

material budget changes during the last three months. The most significant change was in the I-80 ICM project which was reduced by \$1,422,500 with the activity being shifted to FY 2009/10. The combined changes, if approved, would reduce the FY 2008-09 Budget by \$1,524,671 below the October 30, 2008 Budget adopted by the Board. The FY 2008/09 Work Program has also been updated to reflect the status of administrative, plans and programs and capital project activities during the 2nd Quarter.

4.2 CMA Financial Overview Update**

In October 2007, staff presented a summary of recent financial trends within the CMA as well as opportunities and challenges the Agency faced in delivering a very comprehensive list of transportation projects throughout the County. At that time, staff recommended quarterly updates on the progress staff has achieved in addressing the financial challenges related to indirect cost recovery and the Agency's ability to finance the cash flow requirements of the projects. This fourth update of this financial overview summarizes progress to date against those challenges and also looks at longer term financial issues facing the Agency.

4.3 Audit Services Procurement Policy* (page 45)

Discussion/Action

It is recommended that the Board revise the adopted Administrative Services Procurement Policy to treat financial auditing services in the same manner as all other administrative services. The current Administrative Services Procurement Policy, which was adopted on April 26, 2007, requires a mandatory rotation for these services. In light of the GFOA recommendation against mandatory rotations for audit services, staff believes a mandatory formal bidding process, as with other administrative services, would better serve the Agency.

5.0 CONTRACTS, AGREEMENTS & CONSTRUCTION STATUS REPORTS

5.1 Route 84/Ardenwood Blvd. Park and Ride Project:

Construction Status Report* (page 47)

Discussion/Action

The CMA's adopted Construction Administration Guide requires that a quarterly construction status report be provided to the Administration and Legislation Committee. It is recommended that the Committee review and approve the attached Quarterly Construction Status Report for activities on the Route 84/Ardenwood Blvd. Park and Ride Project through December 31, 2008.

5.2 San Pablo Avenue Corridor Improvements Project:

Discussion/Action

Construction Status Report* (page 51)

The CMA's adopted Construction Administration Guide requires that a quarterly construction status report be provided to the Administration and Legislation Committee. It is recommended that the Committee review and approve the attached Construction Contract Progress Report for activities on the San Pablo Avenue Corridor Improvements Project through December 31, 2008.

5.3 Grand MacArthur Corridor Transit Enhancements Project:

Construction Status Report* (page 61)

Discussion/Action

The CMA's adopted Construction Administration Guide requires that a quarterly construction status report be provided to the Administration and Legislation Committee. It is recommended that the Committee review and approve the attached Construction Contract Progress Report for activities on the Grand MacArthur Corridor Transit Enhancements Project through December 31, 2008.

5.4 SMART Corridors Program – Amendment to Agreement with AC Transit for Rapid Bus Delivery Program* (page 67) Discussion/Action

The CMA has been working in partnership with AC Transit on the implementation of the SMART Corridors program for the past several years. It is recommended that the CMA Board authorize the Executive Director to execute Amendment No. 5 to the agreement with AC Transit to increase the amount of AC Transit contribution to the SMART Corridors program by \$27,288 for technical support to restore Transit Signal Priority (TSP) data logging for the San Pablo Avenue, International Avenue and Telegraph Avenue corridors.

6.0 LEGISLATION/PUBLIC AFFAIRS

6.1 Sacramento Report* (page 69) Information/Discussion

A report from the CMA's Sacramento representative is attached.

6.2 Washington, DC Report* (page 75) Information/Discussion

A report from the CMA's Washington, DC representative is attached.

6.3 CMA 2009 Legislative Program* (page 79) Discussion /Action

Attached is CMA's draft legislative program. It is recommended that the Board approve the program. Consistent with ACTIA's Federal Principles Plus, staff will provide a similar document at the Committee meeting to be considered.

7.0 STAFF AND COMMITTEE MEMBER REPORTS

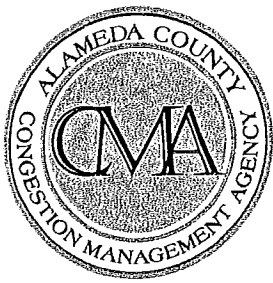
8.0 ADJOURNMENT/NEXT MEETING: FEBRUARY 9, 2009

- * Attachment enclosed for members and key staff.
- ** Verbal presentation will be made or materials will be available at the meeting.
- (#) All items on the agenda are subject to action and/or change by the Committee.
- ✓ Materials are separately attached to the meeting packet.

PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH ENVIRONMENTAL SENSITIVITIES MAY ATTEND

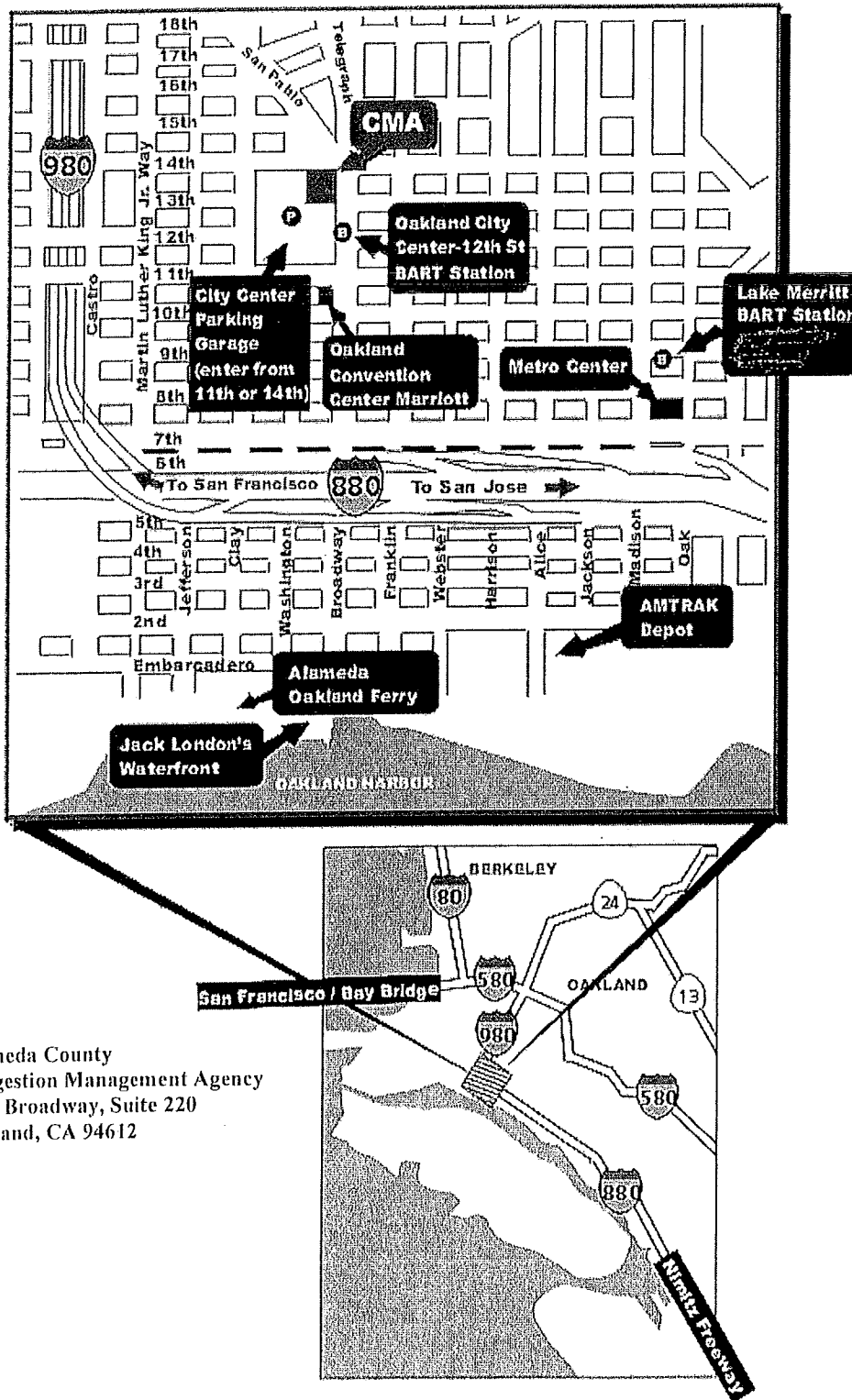
Glossary of Acronyms

ABAG	Association of Bay Area Governments	MTC	Metropolitan Transportation Commission
ACCMA	Alameda County Congestion Management Agency	MTS	Metropolitan Transportation System
ACE	Altamont Commuter Express	NEPA	National Environmental Policy Act
ACTA	Alameda County Transportation Authority (1986 Measure B authority)	NOP	Notice of Preparation
ACTAC	Alameda County Technical Advisory Committee	PCI	Pavement Condition Index
ACTIA	Alameda County Transportation Improvement Authority (2000 Measure B authority)	PSR	Project Study Report
ADA	Americans with Disabilities Act	RM 2	Regional Measure 2 (Bridge toll)
BAAQMD	Bay Area Air Quality Management District	RTIP	Regional Transportation Improvement Program
BART	Bay Area Rapid Transit District	RTP	Regional Transportation Plan (MTC's <i>Transportation 2035</i>)
BRT	Bus Rapid Transit	SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act
Caltrans	California Department of Transportation	SR	State Route
CEQA	California Environmental Quality Act	STA	State Transit Assistance
CIP	Capital Investment Program	STIP	State Transportation Improvement Program
CMAQ	Federal Congestion Mitigation and Air Quality	STP	Federal Surface Transportation Program
CMP	Congestion Management Program	TCM	Transportation Control Measures
CTC	California Transportation Commission	TCRP	Transportation Congestion Relief Program
EIR	Environmental Impact Report	TDA	Transportation Development Act
FHWA	Federal Highway Administration	TDM	Travel-Demand Management
FTA	Federal Transit Administration	TFCA	Transportation Fund for Clean Air
HOT	High occupancy toll	TIP	Federal Transportation Improvement Program
HOV	High occupancy vehicle	TLC	Transportation for Livable Communities
ITIP	State Interregional Transportation Improvement Program	TMP	Traffic Management Plan
LATIP	Local Area Transportation Improvement Program	TMS	Transportation Management System
LAVTA	Livermore-Amador Valley Transportation Authority	TOD	Transit-Oriented Development
LOS	Level of service	TOS	Transportation Operations Systems
		TVTC	Tri Valley Transportation Committee
		VHD	Vehicle Hours of Delay
		VMT	Vehicle miles traveled



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Public Transportation Access

BART: City/Center 12th
Street Station

AC Transit:
Lines 1, 1R, 11, 12, 13, 14,
15, 18, 40, 51, 63, 72, 72M,
72R, 314, 800, 801, 802,
805, 840

Auto Access

- Traveling South: Take 11th
Street exit from I-980 to
11th Street
- Traveling North: Take 11th
Street/Convention Center
Exit from I-980 to 11th
Street
- Parking:
City Center Garage –
Underground Parking,
enter from 11th or 14th
Street

Alameda County
Congestion Management Agency
1333 Broadway, Suite 220
Oakland, CA 94612

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